

Minutes of Meeting

Parent-Teacher Association (PTA) Meeting

Date: 4.10.25

Time: 09:30 am.

Venue: School Audio Visual Room

Conducted By: Director Ma'am

Agenda: 2nd PTA Meeting

Director Ma'am and Shweta Ma'am, welcome and greeted all the parents. Shweta Ma'am informed the members about the Field Trips conducted by school for students of Grade I to X. The objective of these visits was to provide practical learning experiences beyond classroom teaching. She informed the members that students got an opportunity to observe real-life applications of what they study in their curriculum. Field visits help in enhancing observation and communication skills among students.

Preponement of School Picnic to November 2025.

Shweta Ma'am shared that the school is planning a picnic for students of Grade I to VIII on Children's Day. The venue is not yet be finalised. Once confirmed, details will be communicated to parents through a circular on ERP.

She also informed the parents that for Grade IX and X, an overnight picnic to Mahabaleshwar has been planned. A briefing session regarding the stay arrangements, instructions, and items to be carried will be conducted for both students and parents before the trip. The organiser in charge of the picnic is known to be very strict and is very particular about maintaining discipline and safety measures during the trip.

Postponement of School Annual Day to January 2026.

Shweta Ma'am also informed that the Annual Day, which was earlier scheduled in December, has been postponed to January. From this year, the booking of the hall will be done through an online process, and when checked December slots were already full. The new date for Annual Day will be communicated to parents once the booking is confirmed.

Strict action against the private vans:

Shweta Ma'am raised a serious concern regarding private vans used for student transport. She informed that as per the norms of RTO, it is not permit for private vans to carry school students as it is unsafe. She highlighted a recent incident where a private van driver was found drunk. The students were asked to deboard the van and were sent with the parents. The school also noticed that some private vans falsely display the name "Ashwini International School", though they are not connected to the school. The management will be sending a legal notice to such van operators and will also issue a circular to parents advising them not to send their children by private vans.

Ila Ma'am requested PTA members to help inform parents personally and spread awareness about the risks and illegality of private vans.

Adhering to the school timings and behaviour of late comer student's parents

Shweta Ma'am informed that during this month, students arriving late to school are being allowed to enter, considering that Terminal I exams are in progress. This temporary relaxation is to ensure that no student misses their examination. However, once the exams are over, the school will strictly enforce punctuality again, and students will be expected to arrive on time as per the school schedule.

Introduction of School Bank and its overwhelming response:

Shweta Ma'am informed about the successful inauguration of AIS Bank and also about the overwhelming response received from the students. Many students enthusiastically participated and contributed, resulting in a good amount being collected—sufficient to open an account in the bank. She also emphasised that no withdrawal of money will be allowed during the student's tenure at school. Withdrawal will only be allowed at the time of withdrawal of admission from the school.

She informed the PTA members that a query was raised by students regarding withdrawal to which the students were explained that the amount saved in the school bank will be handed over to them at the time of leaving school. She highlighted that this saved money can be useful for their further studies, such as purchasing books, uniforms, or other educational materials.

PTA funds:

Shweta Ma'am informed all parents about the Government norms related to collection of PTA Fund. As per the norms, a nominal contribution of ₹50/- will be collected from all parents starting from the next academic year. She explained that the fund will be utilized for the welfare of both students and teachers like organizing workshops, guest lectures, career counselling sessions, etc. Additionally, the fund will also support needy students—those who are unable to pay fees or purchase books and uniforms. Shweta Ma'am emphasized that complete transparency will be maintained regarding the expenditure. All details of the fund's usage will be shared with PTA members, and one PTA member will be included in the committee responsible for managing and monitoring the fund. The remaining amount at the end of the academic year will be carried forward to the next year's PTA fund.

Grade IX students' registration of ICSE Examination 2027 charges.

The registration fees for Grade IX students for ICSE examination collected from students is ₹4350/-. The registration process for Class 9 is almost complete. If additional funds are required at the time of confirmation of students when in Grade X, the school will inform parents accordingly.

Confirmation of enrolment of all students from Grade I to X to CISCE – Active:

Neeti Miss confirmed that the CISCE -Active registration for all students from Grade I to X has been successfully completed. Assessments will start from Term II. Parents will have access to assessment details, and all relevant information will be shared with parents during Term II.

Poor response for Gitopadesh Program from Grade II to IX:

The school conducted an orientation program for Gitopadesh and completed all necessary preparations for the same. However, the response from parents was poor, resulting in only 54 admissions. Despite this, it was decided that the program will start with the existing participants, and the school will inform all participants about the schedule in due course.

Suggestions from Parents

- Uniform and Footwear: Parents suggested that can we change colour of school socks and floaters be allowed during the rainy season. Management informed the parents that this will not be possible.
- Certificates: Parents requested that certificates for different competitions should be distributed during assembly to encourage students. The management informed the PTA members that except in the monsoon season, daily assemblies are conducted on ground and certificates are distributed then.
- Time Management: As the school does not allow watches, parents suggested that an alternative method to check timing during exams should be provided. The management accepted the suggestion and informed that wall clocks will be installed in all classes at the earliest.
- Ila Ma'am explained the importance of the ICSE board, highlighting that its structure is easier and more manageable compared to the CBSE board.

PTA members expressed their appreciation on the following points:

- Ripal Miss was appreciated for her teaching efforts in Mathematics, with parents noting that their children now understand the subject much more clearly.
- PTA members also commended the MOM writer, mentioning that all points were clearly documented and well presented.
- Overall, positive feedback was received for the school's activities, communication, and efforts toward student learning and welfare.
- The PTA members' appreciation highlights the school's effective teaching methods and transparent communication, encouraging continued dedication from teachers and staff.

