

Vimal Education Society's  
**ASHWINI INTERNATIONAL SCHOOL**  
**MOM -1st PTA Meeting**

**Date** – 02/08/2025, Saturday

**Venue** – Conference Room

1<sup>st</sup> PTA Meeting was held on Saturday, 02/08/2025 at 10:30 a.m. Following is the minutes of the meeting of the same with mutual agreement and consent between PTA and the school management.

**Meeting Proceedings:**

1. **Welcome Note:**

The meeting was headed by **Director Ma'am**, who warmly welcomed all parents and staff.

2. **Introduction by Headmistress:**

**Headmistress Shweta Ma'am** initiated the session by introducing the key members of the school management and teaching team.

3. **Parent Introduction:**

Parents were then invited to introduce themselves. They shared their names, their ward's name and grade, and a few words about their experience with the school.

**Understanding the concept of PTA:**

Shweta Ma'am explained the concept of the Parent-Teacher Association and its role in fostering communication between parents and school management.

She shared the **following rules and guidelines:**

- PTA members are expected to be available for meetings in case of any urgent concerns or decisions.
- All PTA members will be required to **sign an undertaking** outlining their responsibilities.
- **Phone numbers of PTA representatives** will be shared with all parents to ensure smooth communication regarding school-related concerns or suggestions.
- Parents interested in **planning or volunteering for any school activities** are welcome to participate and coordinate with the school.

**School Timings and Discipline:**

Shweta Ma'am emphasized the **importance of punctuality** and maintaining school discipline.

She stating that **school timing is 8:00 am**, and parents must ensure their wards reach school on time. Despite repeated prior notices, students arriving late are **not allowed entry** to develop punctuality and discipline. It was observed that some parents are **arguing with school staff** and

using **inappropriate language** in front of students. She requested all PTA members to explain this to other parents and promote a culture of mutual respect.

### **Property Damage and Responsibility:**

Shweta Ma'am informed that the school has a policy to **charge students for any damage caused to school property**. She informed about a recent incident wherein some students were **playing cricket on the ground and accidentally broke a window pane**. The concerned students were held accountable and asked to pay for the damages. Parents are requested to instruct students to respect school property at all times. Repeated misconduct or carelessness may lead to disciplinary action in addition to compensation.

### **I-Qube Examination Discussion:**

Neeti Miss, the Secondary Supervisor introduced the **I-Qube examination**, highlighting its importance for developing skills required for **competitive exams**. She informed that the teachers will guide students in preparation during school hours. She also informed all the members that the exam is scheduled for **February 2026**, and it is **mandatory** for all students. She mentioned that it has been observed that some students have **not yet purchased the book**.

PTA members discussed that many parents **are not fully aware** of the purpose of the I-Qube exam, which may be the reason for not buying the book.

### **Awareness on Vishakha Committee and Sakhi-Savitri Committee:**

Shweta Ma'am also addressed the significance of two important internal school committees - **Vishakha Committee and Sakhi Savitri Committee**. She made them aware that these committees ensure the **prevention of sexual harassment** and promotes **safe and respectful conduct**, especially for girl students and female staff. She emphasized that both committees play a **crucial role in ensuring student welfare and safety**, and the school takes such matters seriously.

### **Active CISCE – Introduction:**

Shweta Ma'am informed the PTA members that as per the CISCE norms, the school needs to mandatorily enrol all the students from **Grades 1 to 10** for a program – **Active CISCE**, an initiative focuses on student health, fitness and talent nurturing, contributing to their holistic growth. A nominal fee of **₹100 per student** is required for participation. A circular regarding the same will be issued soon. Students will undergo **assessment** during this activity, and **workshops will be part of the evaluation process**. An **assessment report** will be shared with parents.

## Gitopadesh Program Introduction:

Shweta Ma'am again informed the PTA members about the **Gitopadesh Program**, aiming at **value education and character building** through teachings from the Bhagavad Gita, adapted as per the age level of students (for small kids in the form of stories). The Gitopadesh program will be conducted for 2 years with a nominal fee of **₹899 per year**. After completion, **students will receive certificates**. She also informed that the program can only be conducted if **at least 100 students enrol**.

PTA members shared that **many parents are unaware** of what the program involves and hence are hesitant and requested the school to **develop awareness** among parents by sharing **videos or detailed messages**. They also requested that the **sessions should be conducted during school hours**, as many students are unable to attend sessions on **Saturdays** due to time constraints.

The school management agreed to consider the suggestions and assured proper communication will be sent to parents.

## Parent Concerns and Issues Addressed:

**Classroom Cleaning During Sessions:** A parent raised concern about maids cleaning during class hours.

**Shweta Ma'am responded** that **maids have already been instructed** not to disturb classes during teaching time.

**Washroom Cleanliness:** Shweta Ma'am acknowledged it as a **major concern**, especially during recess when washroom usage is high. She assured that **maids clean washrooms after every recess**, but students should also be **encouraged to maintain cleanliness**.

**Classroom Leakage:** It was reported that some classrooms have leakage.

Shweta Ma'am assured that **repair work will be taken up after the rainy season**, and **civil work will not disturb students** under any circumstances.

## Computer Practical Not Conducted:

**Neeti Miss clarified** that **practical will begin** once the **theory portion is completed**. Parents were requested **not to worry**.

**Heavy School Bags:** Shweta Ma'am addressed the concern and said the school will:

- **Keep selected books** (Art & Craft, Grammar, Phonics) **in school**.
- Encourage students to carry **only a simple compass box**.
- Instruct parents **not to send extra items** in school bags to reduce the load.

## **Conclusion:**

The PTA meeting ended on a positive and collaborative note. Parents expressed their **appreciation for the various academic and co-curricular activities** organized by the school. A **special appreciation was given to the Gitopadesh initiative**, and parents assured they would **encourage more students to participate** in the program, recognizing its value in building character and moral understanding.

Shweta Ma'am extended a heartfelt **thank you to all PTA members** for their presence, support, and constructive suggestions. She emphasized the importance of continued cooperation between parents and the school in ensuring the overall development and well-being of students.

The school reaffirmed its commitment to **discipline, transparency, and quality education**. With active involvement from the PTA, the institution looks forward to fostering a strong and supportive learning environment for all children.